



VILLAGE OF MUNDELEIN

440 East Hawley St. • Mundelein, IL 60060
(847) 949-3200 phone • (847) 949-0143 fax • www.mundelein.org

BLOCK PARTY PERMIT APPLICATION

This Block Party Permit Application must be submitted **three (3) weeks in advance** of the requested date, for review and approval by the Police, Fire, and Public Works Departments. Once the necessary approvals have been obtained, the Village will schedule barricades for your use, as well as visits from the Police and Fire Departments, regular duties permitting.

APPLICATION DATE: _____

Contact Name (please print): _____

Address: _____

Telephone: (Home) _____ (Work) _____

Date Requested for Block Party (May–September only): _____

Time of Party: _____ (a.m.) (p.m.) [circle one] to _____ (a.m.) (p.m.) [circle one]

(Parties must be planned between the hours of 10:00 a.m. and 10:00 p.m.)

Location: Please draw a simple map indicating the street(s) involved and a list of addresses between barricades. The Village will provide block party barricades for your use. ***You are responsible for these barricades until the Village collects them. Please store them safely until they are picked up.***

For Office Use Only:

Police Department Review: _____

Date: _____

Fire Department Review: _____

Date: _____

Public Works Department Review: _____

Date: _____

Customer Service Office: Approved Denied

Date: _____

BLOCK PARTY ACKNOWLEDGMENT

The undersigned residents who reside between the addresses of _____ and _____
(house number) (house number)
_____ are aware of and support a Block Party scheduled for the date
(street name)
of _____.

(ALL RESIDENTS TO BE AFFECTED MUST SIGN BELOW)

I, _____ certify that I have contacted all neighbors affected by the above requested Block Party and they are all represented here by signature.

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- **Block party guests are subject to all existing street parking regulations.**
 - **Block parties are not intended for private parties.**
 - **Not for events which require a Special Event Permit.**