



VILLAGE OF MUNDELEIN

440 East Hawley St. • Mundelein, IL 60060
(847) 949-3200 phone • (847) 949-0143 fax • www.mundelein.org

APPLICATION FOR PARADE PERMIT

Together with any supplementary information as may be required by the Village Administrator of the Village of Mundelein, this form must be filed with the Office of the Village Administrator, 440 East Hawley St., Mundelein, IL 60060, not more than ninety (90) nor less than fourteen (14) days prior to the parade date to insure proper processing. The permit shall be issued only after reviewed by the concerned departments, as listed:

Police Department:	Reviewed By _____	Date _____
Fire Department:	Reviewed By _____	Date _____
Public Works:	Reviewed By _____	Date _____
Village Administrator:	Reviewed By _____	Date _____

Applicant: Please complete the fields below with as much detailed information as possible, and return the completed application to the Administration Department.

Name of Organization or Individual applying for Permit: _____

Address: _____

Telephone: _____ E-Mail: _____

Officers of Organization (if applicable):

President:	_____	_____	_____
	Name	Address	Phone

Vice President:	_____	_____	_____
	Name	Address	Phone

Requested Date of Parade: _____ Day of Week: _____

Hours of Parade: Start _____ Finish _____

Proposed Parade Route:

Starting Point: _____

Assembly time: _____ Assembly Location: _____

Termination Point: _____

Anticipated Route: _____

Proposed number of participants: _____ Animals: _____ Vehicles: _____

Number of parade units: _____

Portion of width of street, sidewalk or right-of-way proposed for use: _____

Interval of space to be maintained between units: _____

I certify I am an authorized representative of _____ and have the power to execute this application on behalf of the above named organization*. All of the above statements are true to the best of my knowledge, information and belief. All questions have been answered, and if any change in fact or method occurs subsequent to the date of this application, or the issuance of a permit, the applicant will notify the Village Administrator in writing within twenty-four (24) hours after such change.

Signed By: _____

Name/Title: _____

Address: _____

Phone: _____ Date: _____

*If the Parade is to be held by, on behalf of, or for any other person or organization than the applicant, attach a copy of written authorization to apply for the permit on behalf of such person or organization.

(This permit shall be valid for only those dates specified on the application. Delays or postponements which are caused by the above will be considered a new event and a new application will be required).