

MUNDELEIN COMMUNITY DAYS PARADE ENTRY APPLICATION



DATE: SUNDAY, JULY 3, 2016
FORMATION: Noon at Mundelein Metra Station (new location)
START TIME: 2:00 p.m.
THEME: "SUPER HEROES"

Please complete this form and return by **JUNE 24, 2016** to:

Michael Flynn
Village of Mundelein
300 Plaza Circle
Mundelein, IL 60060

PLEASE TYPE OR PRINT

Name of Organization _____ Phone _____

Address of Organization _____
City State Zip

Person in Charge of Entry _____ Phone _____

Address of Above Person _____
City State Zip

1. Entries must be officially entered in order to be judged.
2. Trophies will be awarded for commercial and community entries.
3. \$25.00 Entry Fee for political entries.
4. \$25.00 Entry Fee for commercial entries (the entry fee will be waived for entries that feature live music).
5. Only one entry per political candidate and commercial establishment will be allowed.
6. The order of the Parade Line-up will be posted on the Village's website (www.mundelein.org) the week of the parade.

DECORATED VEHICLE* (Car, van or truck) _____

(*Other than Antique Cars or vehicles of an unusual or attractive nature, all vehicles must be decorated, or they will not be allowed in the parade)

Do you plan to have AMPLIFIED MUSIC on your float or Decorated Vehicle? Yes No

If you are a commercial entry, will you feature live music? Yes No

FLOATS (Best use of theme) _____

NOTE: All floats must be in place by 1:00 p.m. so they may be judged before parade starts.

CHILDREN AND ADULT MARCHING UNITS _____

Brief description of entry (how many walkers, cars, trucks, length of your unit) _____

~ Application must be submitted with a signed release and waiver ~

RELEASE AND WAIVER

I hereby release the VILLAGE OF MUNDELEIN, its agents and employees from any and all claims for injuries, damages or loss which may arise by virtue of my association or participation in the Mundelein Community Days Parade scheduled for Sunday, July 3, 2016.

I agree to waive and relinquish any and all claims that I may have as a result of participation in this event being sponsored by the VILLAGE OF MUNDELEIN and all other persons and entities that might be directly or indirectly liable for any injuries that I might sustain in participating in this event.

I hereby acknowledge that I have received a copy of the 2016 Parade Rules and that I will review the rules with all participants representing _____
in the Mundelein Community Days Parade. (Organization Name)

Dated ____ day of _____, 2016.

Print Name of Organization

Signature of Authorized Representative
of Entrant

Signature

In the event of an emergency, please contact the following person on the participant's behalf:

Name

Relationship

Phone Number

MCD PARADE RULES & SAFETY GUIDELINES

1. All parade entries must sign a Release Waiver and review the Rules and Safety Guidelines with the participants of their parade unit.
2. **Do not throw anything** including candy from the vehicle. If candy or other items is being distributed it must be dispensed by walkers alongside your vehicle. Do not walk in front of a moving vehicle.
3. **Water guns and water balloons are not permitted.**
5. Keep your unit moving steadily to avoid gaps in the parade. Please no special performances at the reviewing stand. Do not stop along the route for performances. Vehicles shall not exceed 5 mph during the parade.
6. The marching groups and decorated vehicles will be judged from the Reviewing Stand.
7. Trophies for business and community floats will be presented before the parade.
8. Trophies for marching groups and vehicles can be picked up at the Village Hall. Winners will be notified by telephone.
9. Parade units shall not exceed 10 ft. in width or 14 ft. feet in height. Floats should be no longer than 20 ft.
10. Police Department personnel are stationed at all intersections. Follow their directions as appropriate.
11. A Unified Command post from the Mundelein Police Department, Fire Department and Public Works has been established.

The Command Post will monitor for severe weather alerts and coordinate a unified response to any incident that may disrupt the parade.

If emergency shelter is needed Fire and Police personnel will direct parade participants and spectators to predetermined shelter areas. Unit participants should remain together. The following shelters have been identified:

- ✓ Mundelein Village Hall – 300 Plaza Circle
- ✓ Mundelein Police Department – 221 N. Lake Street
- ✓ Santa Maria Parish Center – 151 N. Lincoln Ave.
- ✓ Carl Sandburg School – 855 W. Hawley Street
- ✓ Mundelein High School – 1350 W. Hawley Street

12. If a generator is being used, make sure it is properly ventilated and kept away from combustible materials. The exhaust pipe gets very hot and can cause fire or burns. Units using a generator must indicate on the parade application, use of a generator.

13. Float passengers should remain stationary when the vehicle is moving and keep safely away from the edge of the float.
14. All vehicle operators and applicants must complete a parade application and must have a valid driver's license. Vehicles must be properly licensed and inspected as required by the State of Illinois. Operators must be aware of spectators entering the driving lane unexpectedly. Communication between drivers and float passengers must be maintained at all times.

I have read the parade rules and will review this with the members of my organization.

Signature

ATTENTION 2016 PARADE PARTICIPANTS

Due to the construction on Hawley Street, the 2016 Mundelein Days Parade will follow Division Street. The parade will form in the Mundelein Metra Station parking lot, 205 N. Archer Ave. **Do not go to McKinley Ave. this year, go the Metra station.** The Metra station is located on the west side of the railroad tracks, just south of the Village Hall. The parade will leave the Metra Station proceeding westbound on Division Street to Midlothian Road, then, North on Midlothian to Hawley Street, turn left on Hawley, and end at Mundelein High School as usual.

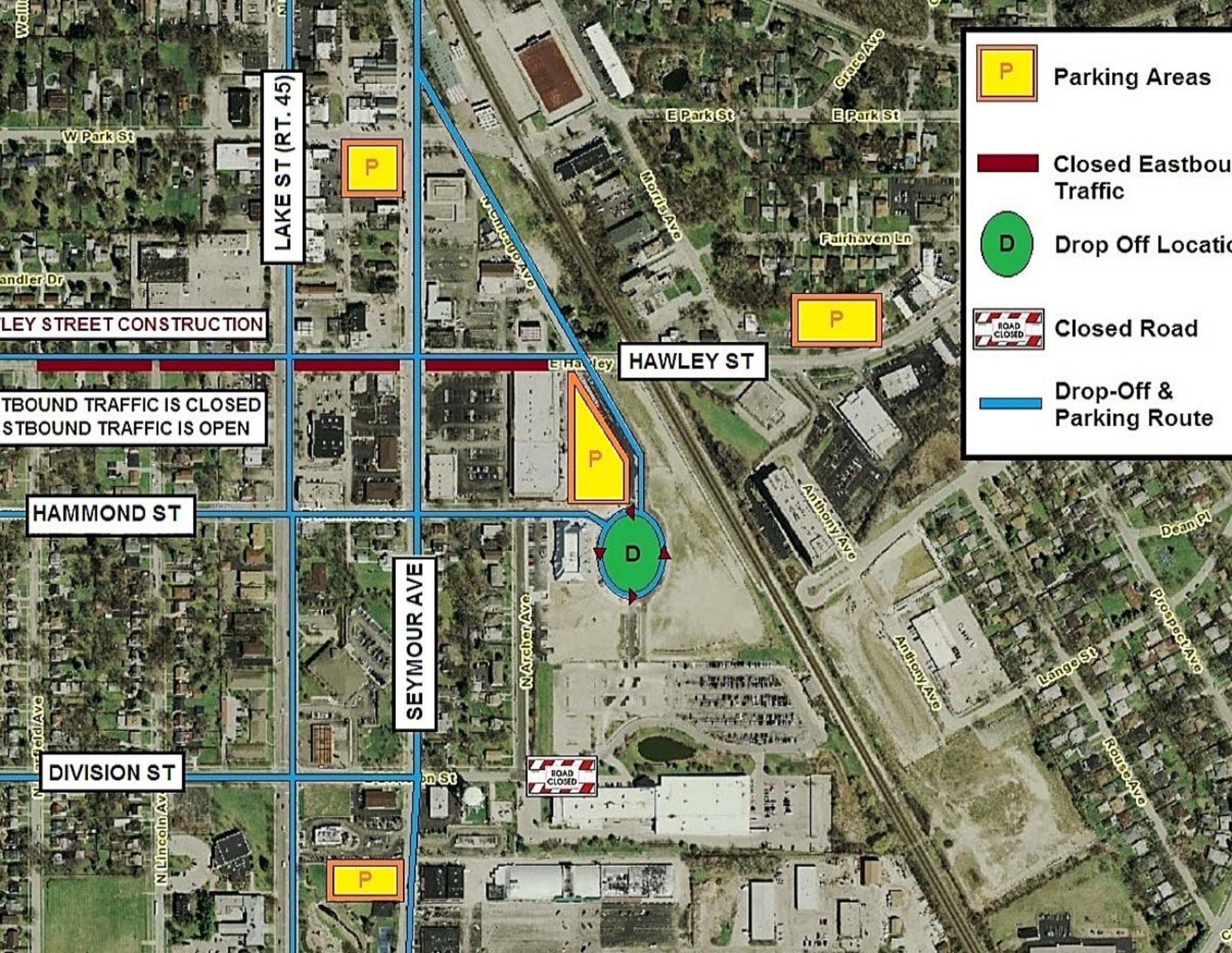
There is plenty of room in the parking lot to set up the parade units, however, access for all participants will be restricted. Over 1000 people participate in the parade. Adding drop-off traffic to the mix of floats, vehicles, marchers etc. will be confusing and dangerous. Therefore, traffic into the parking will be limited only to parade units. **Individuals participating in the parade must be dropped off at Plaza Circle, in front of the Village Hall, or walk in from N. Archer Street.** See the attached map. After dropping off participants, vehicles must exit the plaza and park off site. Please have a plan for how the members of your unit will assemble. The area will be congested, so it is best to allow more time for set up.

There will be no access to the Metra parking lot from Division Street. Entry will be from Hammond Ave. or North Chicago. Eastbound traffic on Hawley Street is closed due to construction. Make sure you know how you will access the site before you come.

- Make sure all the members of your unit know your parade unit number.
- Parade numbers will be posted on the Community Days website 3-days before the parade.
- Proceed slowly when driving through the parking lot
- Advise participants to stay out of the driving aisles, and be attentive.
- Share this information with all members of your parade unit, drivers, parents etc.
- Parade volunteers will be wearing red t-shirts, with Parade Staff on the back.
- Parade volunteers will be positioned at key points inside and outside the parking lot.
- Be patient and courteous.

Sincerely,

The Mundelein Community Days Commission



-  Parking Areas
-  Closed Eastbound Traffic
-  Drop Off Location
-  Closed Road
-  Drop-Off & Parking Route

LAKE ST (RT. 45)

HAWLEY ST

HAMMOND ST

SEYMOUR AVE

DIVISION ST

LEY STREET CONSTRUCTION

TBOUND TRAFFIC IS CLOSED
STBOUND TRAFFIC IS OPEN

ROAD CLOSED