

# MUNDELEIN COMMUNITY DAYS PARADE ENTRY APPLICATION



**DATE:** SUNDAY, JULY 2, 2017  
**FORMATION:** Noon at Mundelein Metra Station (new location)  
**START TIME:** 2:00 p.m.  
**THEME:** "PATRIOTIC"

Please complete this form and return by **JUNE 23, 2017** to:

Tamara Schafernak  
Village of Mundelein  
300 Plaza Circle  
Mundelein, IL 60060

### PLEASE TYPE OR PRINT

Name of Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address of Organization \_\_\_\_\_  
City State Zip

Person in Charge of Entry \_\_\_\_\_ Phone \_\_\_\_\_

Address of Above Person \_\_\_\_\_  
City State Zip

1. Entries must be officially entered in order to be judged.
2. Trophies will be awarded for commercial and community entries.
3. \$50.00 Entry Fee for political entries.
4. \$30.00 Entry Fee for commercial entries (the entry fee will be waived for entries that feature live music).
5. Only one entry per political candidate and commercial establishment will be allowed.
6. The order of the Parade Line-up will be posted on the Village's website ([www.mundelein.org](http://www.mundelein.org)) the week of the parade.

DECORATED VEHICLE\* (Car, van or truck) \_\_\_\_\_

**(\*Other than Antique Cars or vehicles of an unusual or attractive nature, all vehicles must be decorated, or they will not be allowed in the parade)**

Do you plan to have AMPLIFIED MUSIC on your float or Decorated Vehicle?  Yes  No

If you are a commercial entry, will you feature live music?  Yes  No

FLOATS (Best use of theme) \_\_\_\_\_

NOTE: All floats must be in place by 1:00 p.m. so they may be judged before parade starts.

CHILDREN AND ADULT MARCHING UNITS \_\_\_\_\_

Brief description of entry (how many walkers, cars, trucks, length of your unit) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

~ Application must be submitted with a signed release and waiver ~

## RELEASE AND WAIVER

I hereby release the VILLAGE OF MUNDELE IN, its agents and employees from any and all claims for injuries, damages or loss which may arise by virtue of my association or participation in the Mundelein Community Days Parade scheduled for Sunday, July 2, 2017.

I agree to waive and relinquish any and all claims that I may have as a result of participation in this event being sponsored by the VILLAGE OF MUNDELEIN and all other persons and entities that might be directly or indirectly liable for any injuries that I might sustain in participating in this event.

I hereby acknowledge that I have received a copy of the 2017 Parade Rules and that I will review the rules with all participants representing \_\_\_\_\_  
in the Mundelein Community Days Parade. (Organization Name)

Dated \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Print Name of Organization

\_\_\_\_\_  
Signature of Authorized Representative  
of Entrant

\_\_\_\_\_  
Signature

In the event of an emergency, please contact the following persons on the participant's behalf:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Phone Number

## MCD PARADE RULES & SAFETY GUIDELINES

1. All parade entries must sign a Release Waiver and review the Rules and Safety Guidelines with the participants of their parade unit.
2. **Do not throw** anything including candy from the vehicle. If candy or other items is being distributed it must be dispensed by walkers alongside your vehicle. Do not walk in front of a moving vehicle.
3. **Water guns and water balloons are not permitted.**
5. Keep your unit moving steadily to avoid gaps in the parade. Please no special performances at the reviewing stand. Do not stop along the route for performances. Vehicles shall not exceed 5 mph during the parade.
6. The marching groups and decorated vehicles will be judged from the Reviewing Stand.
7. Trophies for business and community floats will be presented before the parade.
8. Trophies for marching groups and vehicles can be picked up at the Village Hall. Winners will be notified by telephone.
9. Parade units shall not exceed 10 ft. in width or 14 ft. feet in height. Floats should be no longer than 20 ft.
10. No band buses or band equipment trucks are allowed in the parade.
11. After unloading, meet your group at the Mundelein High School parking lot on Hawley Street.
12. Police Department personnel are stationed at all intersections. Follow their directions as appropriate.
13. A Unified Command post from the Mundelein Police Department, Fire Department and Public Works has been established.

The Command Post will monitor for severe weather alerts and coordinate a unified response to any incident that may disrupt the parade.

If emergency shelter is needed Fire and Police personnel will direct parade participants and spectators to predetermined shelter areas. Unit participants should remain together. The following shelters have been identified:

- ✓ Mundelein Village Hall – 300 Plaza Circle
- ✓ Mundelein Police Department – 221 N. Lake Street

- ✓ Santa Maria Parish Center – 151 N. Lincoln Ave.
- ✓ Carl Sandburg School – 855 W. Hawley Street
- ✓ Mundelein High School – 1350 W. Hawley Street

14. If a generator is being used, make sure it is properly ventilated and kept away from combustible materials. The exhaust pipe gets very hot and can cause fire or burns. Units using a generator must indicate on the parade application, use of a generator.
15. Float passengers should remain stationary when the vehicle is moving and keep safely away from the edge of the float.
16. All vehicle operators and applicants must complete a parade application and must have a valid driver's license. Vehicles must be properly licensed and inspected as required by the State of Illinois. Operators must be aware of spectators entering the driving lane unexpectedly. Communication between drivers and float passengers must be maintained at all times.

I have read the parade rules and will review this with the members of my organization.

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Signature