

Sir or Madam:

The Mundelein Police Department is requesting information pertaining to authorized key holders for your company. These would be the individuals who can be contacted if an emergency should arise during non-business hours.

**Please return by mail or fax to:**

Mundelein Police Department  
 Attention: Dispatch  
 221 North Lake Street  
 Mundelein, IL 60060

Fax: 847-968-3756

**PLEASE RETURN THIS INFORMATION TO US AT YOUR EARLIEST CONVENIENCE**

**COMPANY INFORMATION**

NAME			
ADDRESS			
PHONE		FAX	
WEBSITE OR EMAIL			
OWNERS NAME			
OWNER'S ADDRESS			
OWNER'S PHONE		OWNERS FAX	

**KEYHOLDERS / EMERGENCY CONTACTS**

	NAME	TITLE	HOME #	CELL #
1				
2				
3				
4				
5				

**Name and Phone number of alarm company monitoring this business**

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**FOR OFFICE USE ONLY**

MPD ALARM BOARD POSITION NUMBER:

CONTACT FILE UPDATED – DATE: \_\_\_\_\_ T/C INITIALS: \_\_\_\_\_

ALARM BOARD UPDATED – DATE: \_\_\_\_\_ T/C INITIALS: \_\_\_\_\_

**Courage. Pride. Commitment.**