

(Office Use)
DATE RECEIVED: _____
BY: _____



**Exhibitor
Application**

Saturday,
September 17, 2016
11:00 a.m. – 3:30 p.m.

The Mundelein One World Festival is a celebration of cultures using food, music, art, dance, and games. The Festival Committee is seeking exhibitors and vendors interested in sharing ethnic cultures with the community in forms such as:

1. Arts and crafts relevant to specific cultures.
2. Vendors who sell goods relevant to specific cultures.
3. Educational exhibits.
4. Entertainment for all ages.
5. Music groups originating from different countries or those that play culturally specific types of music.
6. Dance groups.

If you are interested in participating in the Mundelein One World Festival as an exhibitor or vendor, please fill out the following application and return to Margaret Resnick, mresnick@mundeleinparks.org, or at the Mundelein Park and Recreation District facility at 1401 N. Midlothian Road in Mundelein, Illinois. A separate application for food vendors is available on the Village of Mundelein website. Applications will be accepted up until the date of the event.

TYPE OF EXHIBITOR/VENDOR PARTICIPATION

- Music Dance Educational
 Arts/Crafts Games Other

INFORMATION

Business/Org. Name _____
Name _____
Title _____
Address _____
City, State, Zip _____
Phone _____
Email _____
Culture/Country _____

DESCRIPTION (Describe below or attach what you will be providing for the event.)

NEEDS

- Electricity
 Other: _____

*Exhibitors are asked to provide their own tents, as there is a limited supply. One 8' table and two chairs will be provided.

Mundelein One World Festival
2016 Exhibitor Application

Please read and sign:

Applicant hereby fully releases and discharges the Village of Mundelein, the Mundelein Park & Recreation District, the Fremont Public Library, Mundelein Community Connection, Santa Maria del Popolo, their officers, agents, and employees from any and all claims from injuries including death, damages or loss, which he/she or the organization or company they represent may have or which may accrue to them in connection with the Mundelein One World Festival to be held September 17, 2016.

Applicant further agrees to indemnify and hold harmless and defend the Village of Mundelein, the Mundelein Park & Recreation District, the Fremont Public Library, Mundelein Community Connection, Santa Maria del Popolo, their officers, agents, and employees from any and all claims resulting from injuries, including death, damages and losses, but not limited to the general public, which may arise or may be alleged to have arisen out of, or in connection with the Mundelein One World Festival to be held on September 17, 2016.

I have read the above and agree to comply with the guidelines. I understand that failure to do so may result in removal of my display and/or a bill for damages. I have also received, read, and agree to abide by the rules and guidelines stated in Mundelein One World Festival Information.

Applicant's Signature Required

Date

Rules and Guidelines

Eligibility

Exhibits, vendors, and performers should further visitors understanding of a peoples way of living and may not promulgate specific religious or nationalist ideology.

Selection Criteria

The Festival Committee will select applicants that best represent Mundelein's cultural diversity. Decisions will be based on a completed application, entries that exemplify the traditional/ethnic arts, quality craftsmanship, and ethnicity in unique and meaningful ways. Applicants who wish to exhibit, display, sell, or provide entertainment must submit a Vendor Application describing the items to be exhibited, displayed or sold and the country/culture represented. Photos of items to be displayed, exhibited, or sold must be included with completed applications. Samples of entertainment are encouraged. The Festival Committee reserves the right to reject any application which, in the Committee's opinion, conflict with the regulations and ordinances of the Village, Mundelein Park & Recreation District, Fremont Public Library District, federal government, State, or other local entities or are considered inappropriate for this event. Exhibitors are restricted from selling any merchandise in display/information booths unless registered as a Vendor. The Festival Committee will assume no responsibility for lost, stolen, or damaged items belonging to Applicants.

Booth Space

Booth space is assigned by the Festival Committee on a first-come, first-serve basis, and subject to the above stated conditions. The Committee will assign one (1) booth space per application. Exhibitors will be placed in an approximate 10'x10' booth space. Vendors must supply their own tent. The Festival Committee will provide larger tent areas for public seating, a stage, and electricity. No materials, water, or display boards are provided. Each vendor is responsible for their own space. Exhibitors are encouraged to make their displays as colorful as possible through the use of table covers, flags, decorations, etc. Exhibitors are also responsible for the cleanliness of their areas. Displays are to reflect the ethnic theme of the festival. Exhibitors and vendors are fully responsible for their items throughout the festival weekend.

Rates and Payment Information

There are **no fees** required by the Festival Committee to participate as a vendor or exhibitor in the 2016 event.

Mundelein One World Festival
2016 Exhibitor Application

General Rules and Regulations

- Applications will not be reviewed or considered unless all required information is completed and application is signed.
- Assignment of all booth spaces is final.
- The festival begins Saturday at 11:00 a.m. Vendors/Exhibitors should arrive and check-in at the information booth at least one hour (10:00 a.m.) prior to the beginning of the festival. Vendors/Exhibitors are expected to stay until close of the festival (3:30 p.m.), with the exception of staged entertainment and games. Vendors/Exhibitors are asked to check-out after the festival at the information booth.
- Driving or parking on the grass to set-up is strictly prohibited. Vendors/exhibitors are responsible for transporting their items into the event. Vendors will be able to drive up before and after the event, but not during.
- Only items listed on the submitted application may be displayed/sold at the festival.
- Exhibitors/vendors must provide their own tent, table, and chairs.
- The Festival Committee reserves the right to reject any exhibitor's/vendor's items which in the Committee's opinion conflict with Village of Mundelein, local, state, or federal ordinances and regulations and/or are considered inappropriate for this event.
- The Festival Committee, Village of Mundelein, Mundelein Park & Recreation District, Fremont Public Library, and Mundelein Community Connection assume no responsibility for lost, stolen, or damaged items belonging to Festival participants.
- Any exhibitor/vendor who is in violation of any of these stated rules and regulations may be asked to leave the festival grounds.

Parking

Exhibitors/vendors are not allowed to drive or park vehicles on the festival grounds. Driving and parking on the grass is strictly prohibited. All vehicles must be parked in a legal parking space. Upon acceptance of the completed application and receipt of a signed contract, exhibitors, vendors and performers will be given the locations of official vendor set up/take down access and parking sites in the vicinity of the festival. General parking for the event is free.

Weather

As is the case with all outdoor events, inclement weather may occur. Please prepare for the possibility of such weather with the appropriate protective measures for yourself and the items that you have on display.

For More Information

For more information about the Mundelein One World Festival, please contact: Margaret Resnick, Mundelein Park and Recreation District at (847) 388-5460, mresnick@mundeleinparks.org, or stop by the facility located at 1401 N. Midlothian Road, Mundelein, Illinois 60060 during business hours.