

## FINANCE COMMITTEE MEETING

April 6, 2009

Chairman Sullivan convened a Finance Committee Meeting on Monday, April 6, 2009 at 6:05 pm.

Meeting convened

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Attendance: Commissioner Meier. Absent: Commissioner Cancelli.

Attendance

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Also present: Mayor Kessler, Trustee Nutschnig, Trustee Semple, Trustee Voss, Administrator Lobaito; Assistant Administrator Flynn; Finance Director Hatton; Chief Rose, MPD; Deputy Chief O'Brien, MPD; Chief Sashko, MFD; Deputy Chief Adams, MFD; Engineer Emmerich; Public Works Director Miller; Deputy Public Works Director De Vito; Assistant Public Works Department Director Thompson; Building Director Schubkegel, Sr.; Director of Planning Barrera; and IT Supervisor Pedraza.

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Chairman Sullivan explained Special Projects and the Vehicle/Equipment Fund would be discussed. Chairman Sullivan introduced Administrator Lobaito to lead the discussion. Administrator Lobaito stated the Capital Improvement Plan (CIP), Special Projects, and Asset Replacement Fund.

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Topic: Capital Improvement Plan

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Administrator Lobaito stated the dates to follow is the upcoming Finance Committee schedule:

Upcoming Finance Committee Meeting Schedule

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- Monday April 13, 2009 at 6:00 pm, an Executive Session is scheduled to discuss employee wages and overtime
  - Monday April 20, 2009 is an available night if the Finance Committee wished to meet and finally
  - Monday April 27, 2009 when the adoption of the Fiscal Year End (FYE) 2010 Budget is presented at the Village Board meeting.
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Village Administrator Lobaito provided a five-year plan. This is the third year the Village has used a capital improvement plan. The CIP has eight project categories:

Special Projects – CIP has 8 Categories

1. Street Improvements - *design, inspection and construction of existing street infrastructure*
2. Transportation Improvements - *additions to the transportation system including pedestrian walkways, intersection improvements, bike paths, and new roadways*
3. Stormwater Improvements - *consulting, design, inspection, construction of stormwater facilities and repairs/maintenance to existing facilities*
4. Water System Improvements - *consulting, design, inspection, and construction of new water facilities and repair/replacement of existing facilities*
5. Wastewater System Improvements - *consulting, design, inspection, construction of new sanitary facilities and the repair/replacement of existing facilities*
6. Operational Improvements - *long term operational needs outside the normal day-to-day operations, including large equipment replacements*
7. Vehicle and Equipment Replacement/Asset Replacement Fund - *planned schedule for replacing vehicles and other major equipment,*

Finance Committee Meeting (Continued)	<i>intended for future Asset Replacement Fund development</i>
Commissioner Cancelli Arrived	8. TIF Improvements - <i>various projects identified by consultants within the TIF District</i> Commissioner Cancelli arrived at 6:30 pm.
Planned Projects to Cost \$65,810,889	Over the next five years the planned projects are anticipated to cost \$65,810,889, which \$24,922,279 is funded.
Trustee Nutschnig Left	Trustee Nutschnig left the Finance Committee meeting at 6:41 pm.
Primary Projects Highlighted	Administrator Lobaito highlighted the primary projects under each category.
Street Improvements	Discussion included the Street Improvements and if the Village should be more aggressive with road improvements due to rising costs. Different ideas were discussed to increase the \$2M currently spent for yearly improvements, including raising taxes, in-house maintenance of streets, engineering, and holding developers, consultants, and contractors accountable for their services. Street project cost history was provided from 2006 through 2010 along with a map of the past five-year street improvements. There was consensus to schedule a Committee of the Whole to discuss ways to increase the annual street improvements fund.
Stormwater Improvements	Discussions included the status and activities for the NPDES MS4 Permit Compliance program, grants available for the Seavey Drainage way Improvements, and where the maintenance for Stormwater is housed.
Water System Improvements	Discussion included the West Hawley Street Pressure Reducing Valve (PRV) Station – construction of a PRV Station on Mundelein High School property to safely transition water pressures between the Central and West Pressure Zones, a pre-application for a IEPA grant for the West Hawley Street PRV water main, which provides 0% financing, 25% forgiveness of the principal amount, and no pre-payment penalties. Trustee Nutschnig returned to the Finance Committee meeting at 7:15 pm.
Wastewater System Improvements	Discussions included the Lomond Drive Lift Station #3 Replacement – Lift Station #3 is to be deactivated and the tributary rear-yard sewer main abandoned (Construction 2). In its place, individual ejector pumps discharging to the existing sanitary main in front of the six residents currently served by the Lift Station. Also discussed was the Wastewater Treatment Plant Expansion.
Operational Improvements	Discussion included the Railroad Lease buy out, the new Westside Fire Station, and Sidewalk Clearing Equipment.
Asset Replacement Fund/ Vehicle & Equipment Replacement	Discussion included using \$3M from Corporate Funds and \$1M from the Capital Fund to start the Asset Replacement Fund to begin the scheduling of vehicle replacement to alleviate spikes in the budget. There was consensus for the concept for the fund, however there was not consensus

for the funding amount. Administrator Lobaito stated he would present additional options at a later date.

Finance Committee  
Meeting (Continued)

Administrator Lobaito stated the next Finance Committee meeting was scheduled for Monday April 13, 2009 at 6:00 pm to discuss employee wages and overtime in an Executive Session. Administrator Lobaito noted it was no small feat that the Village can tell its residents, funds would be spent for capital improvements. The budget would be presented at the next Regular Board meeting for approval. If there were any questions or comments, contact Administrator Lobaito, Director Hatton, Chairman Sullivan or Mayor Kessler.

Budget Meeting April 27,  
2009 at 6:00 PM

Motion by Cancelli, seconded by Meier to adjourn the meeting at 8:42 pm. Upon roll call vote, the vote was as follows: Ayes: Cancelli, Meier, and Sullivan; nays: none; absent and not voting: none. Motion carried.

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Motion to Adjourn

The Finance Committee meeting was adjourned at 8:42 pm.

Adjournment

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Village Clerk