



INSIDE
 THIS EDITION

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 2019 Key Successes and
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 Mundelein Announces
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 Present The Jungle Book**

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**Convenient Pill Disposal
 Available with MPD's
 Save-A-Star Program**

Message From the Mayor

I hope the New Year is off to a great start for everyone. As we look forward to another productive year for the Village, we are pleased to reflect back on our accomplishments of the past year and share a few highlights with you in this issue of the *Mundelein Insider*.

In addition to our key accomplishments update, here are a few items I'd like to share with you.

2020 Tax Levy Summary

The Village Board voted on November 25, 2019 to lower the property tax rate for the fifth year in a row. To this end, the \$13,782,479 total levy will:

- Provide the highest level of funding dedicated to road improvements in the Village's history.
- Meet the public safety pension contribution requirements by the State and fund all other employees' pensions.
- Keep the Village's debt service levy the same, despite a \$35 million bond issue last summer to provide stormwater relief in the community and a new public works facility.

With the lowering of the tax rate, all homes that are on the Senior Citizen's Assessment Freeze program will see a reduction in the Village portion of their property tax bill for the fifth year in a row. To learn about this program, go to www.LakeCountyil.gov and search for the term, "Senior Citizen's Assessment Freeze."

Finally, please remember that the Village's portion of your total property tax bill is

approximately 13%; other governmental bodies including: Schools, County, Park District, Library, and Townships receive the other 87%.



**Stormwater
 Mitigation Project
 Update**

The July 2017 flood exposed serious stormwater management issues in downtown Mundelein. The Board of Trustees took action and approved a \$10 million-dollar flood mitigation project to correct these. The project includes replacing the old US Music factory on Courtland Street with a detention pond that will incorporate a park and will anchor the south end of downtown. The engineering portion of the project is complete and construction begins later this year.

Commission Openings

Mundelein residents who are interested in getting more involved with their community are encouraged to consider submitting an application for the Village of Mundelein's 2020 Commission openings. These volunteer positions provide residents with the opportunity to give back and work with a team of like-minded professionals. To find out more about the function, membership, and meeting information for each Commission opening and to submit your application, please visit our website, www.mundelein.org.

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Village of Mundelein

GOVERNOR'S HOMETOWN
 AWARD WINNER

TOP 100 SAFEST CITIES IN AMERICA—
 RANKED 44

10 BEST CHICAGO SUBURBS
 FOR YOUNG COUPLES

10 BEST CHICAGO SUBURBS
 FOR FAMILIES

MUNDELEIN HIGH SCHOOL—TOP 100
 PUBLIC HIGH SCHOOL IN ILLINOIS

MUNDELEIN PARKS AND RECREATION
 DISTRICT—ILLINOIS DISTINGUISHED
 ACCREDITED AGENCY

CALEA ACCREDITED—THE GOLD
 STANDARD IN PUBLIC SAFETY
 ACCREDITATION

RECIPIENT NEW URBANISM
 CNU MERIT AWARD FOR
 MASTER REDEVELOPMENT
 IMPLEMENTATION PLAN

MOODY'S AA2 RATING—
 THIRD HIGHEST GRADE FOR
 FINANCIAL MANAGEMENT

RECIPIENT OF SUNSHINE AWARD
 FOR GOVERNMENT TRANSPARENCY

MUNDELEIN VILLAGE
 ADMINISTRATOR—2017 PLANNING
 ADVOCATE AWARD RECIPIENT,
 AMERICAN PLANNING ASSOCIATION—
 ILLINOIS CHAPTER (APA-IL)

REGIONAL TRANSIT AUTHORITY
 (RTA) COMMUNITY PLANNING
 IMPLEMENTATION SUCCESS STORY

VILLAGE OF MUNDELEIN 2019 KEY SUCCESSES & YEAR-IN-REVIEW

Mayor Steve Lentz and the Board of Trustees are pleased to present the Village of Mundelein's 2019 Annual Accomplishments Report. This overview is just one way the Village strives to enhance transparency by providing information about our priorities and objectives and work produced during the course of the past year. Every project accomplishment is focused on providing increased value to our residents by identifying internal improvements that have the potential to make our operations more efficient and stronger. There are many exciting accomplishments detailed in this report.

Many of the successes were made possible through the careful planning that went into Mundelein's 2019 Strategic Plan. Innovation and creative thinking are the keys to our successes and those innovations are helping to shape the future of our Village. We will continue to engage and empower our employees as we further build one team, with one purpose, working diligently every day to provide effective governance for Mundelein residents and businesses.

BUSINESS HIGHLIGHTS

NEW BUSINESSES

- American Dream Realty Group, Inc.
- Area Coffee & General Store
- Borte Beauty, LLC
- Breast Thermography Center (Serenity Health Resources)
- CBD Lion
- Creation & Style Upholstery
- Crossroads of Ivanhoe
- Custom Copper Hoods, Inc.
- Don Beto Lawn Service, Inc.
- Endoplus
- Edward Jones Investments
- El Dorado Tax Services
- El Sazon De Edmar
- Gigi Laplume Aesthetics
- Illinois Instruments
- Imobile of Mundelein (Sprint)
- Jismina Hair Salon
- JQL Technoloties Corporation
- Kumon of Mundelein
- Lakeland Plastics
- Luna's Spa & Beauty Salon
- Midwest Lighting & Electrical Distributor, Inc.
- M-Line Nail Salon
- MMM Tea Co.
- Mo Mo Sushi
- Motus Auto Service
- Nails Now 1, LLC
- Nana's Rum Cakes
- Northstar Counseling Group
- NovaCare Rehabilitation
- Orthodontic Experts
- Palomino Auto Body
- RCA Garage
- Serendipity Childcare Center
- Stoneworthy
- Trindahan Ng Bayan
- Venture Athletics
- Wildhammer Motorsports
- Wood Food Systems
- Yesclass Math & English
- Your Chair is Ready Salon

BUSINESS EXPANSIONS

INDUSTRIAL/MANUFACTURING

- Ruprecht Company
- Sysmex America, Inc.
- Bio Packaging Films, LLC
- Medline Parking Lot
- Reinders Inc.
- RISE (The Clinic) Parking Lot

OTHER BUSINESS EXPANSIONS

- Mauri's Family Restaurant
- Mundelein Park and Recreation District
- K-9 Playtime
- Bark University

NEW CONSTRUCTION

- Big Door Garage Condos—Permit Review
- Public Works and Engineering Complex—(Under Construction)
- Transitional Care of Lake County—(Under Construction)
- Hawley Street Redevelopment

RESIDENTIAL DEVELOPMENT

- Maple Hill—68 Single Family Homes—50% SOLD
- Single Family Home Permits—9
- Duplex Permits—1

PROPOSED RESIDENTIAL DEVELOPMENT

- The Crossings of Mundelein—182 Townhomes
- Allanson Reserve



INFRASTRUCTURE IMPROVEMENTS & COMMUNITY IMAGE

- **Development Agreement Approved**–Dziadus Development, 440 East Hawley Street–Redevelopment plans include a new two-story commercial structure providing approximately 23,000 square feet of leasable space for retail, restaurant, or office users.
- **Western Slope Drainage Improvement Project**–The stormwater mitigation project includes installation of a supplemental storm line along Division Street, discharging near the Kracklauer Park and creation of a detention pond east of Route 45 to handle the water. The \$10 million project received \$500,000 in financial participation from IDOT for improvements within the State right-of-way.
- **Annexation Agreement**–10 additional acres annexed to property owner on Winchester Road. Following completion of the project, the Village will have the option to acquire the land.
- **Development Agreement Approved**–Carriage Crossing Senior Living (CCSL) is proposed for the land at the southwest corner of West Courtland Street and South Midlothian Road. CCSL proposes a 105,500 square foot, three-story, 94-unit assisted living facility, which contains 78 assisted living units and 16 memory care units.
- **Maple Hill**–under construction: over 50% sold-41 homes sold of 63 available homes.
- **Transitional Care Facility**–under construction: \$30 million, 93,000-square-foot facility; 185 beds across three specialty wings. Located on Route 45.
- **Concept on Adamski Property (Route 60/83 and Midlothian Road)**–Bluestone and K. Hovnanian Homes Propose:
 - 13.7 acres–Residential (Northern Half):**
 - o 40 single-family homes by K. Hovnanian Homes.
 - 5.4 acres–Commercial (Southern Half):**
 - o Thorntons convenience store and fuel center for the corner parcel.
- **The Crossings Development Agreement**–The Crossings of Mundelein– Located behind Mundelein Crossings Shopping Center–182 Townhouse Units, front load and rear load.
- **North Lake Enhancement Project**–A façade improvement program for 10 select properties on North Lake Street with high visibility in Downtown Mundelein. A component of the program included the creation of a cross-access easement and adjacent walkways to create a shared, public parking lot.
- **Oak Creek Plaza**–The site is currently being shopped to developers.



PLANNING

- **Downtown Zoning Ordinance**–Mundelein’s current Zoning Ordinance creates obstacles to realizing the downtown’s vision. Revisions underway.
- **Sign Ordinance Amortization**
- **Downtown Chapter amended**, plus ancillary chapters updated–Staff has spent more than a year researching, drafting, redrafting, and testing scenarios for the Downtown Chapter. The intent is to remove barriers to appropriate development, while providing additional regulations to match expectations.
- **Zoning Ordinance–Solar Update**–In response to an increased demand for solar installations, the Village Board is evaluating Mundelein’s existing standards and alternatives for regulation of solar panels on residential properties.
- **Comprehensive Plan Update**–continued progress on Comprehensive Plan, including:
 - o Business Community Public Meeting
 - o Diamond Lake Public Meeting
 - o Community-wide Public Meeting
- **NCS Analysis**–Project initiation with stakeholder group. Coordination with Building Department on Residential Design Guidelines.

BEAUTIFICATION, BRANDING, AND OUTREACH

- **Gateway signs** fabrication and installation contract in progress.
- **Courtland Park** design contract underway.
- **Diamond Lake** property design contract underway.



PUBLIC RELATIONS & COMMUNITY ENGAGEMENT

SOCIAL MEDIA

■ FACEBOOK

2019 Total Reach: 437,905 Average Monthly Reach (2019): 48,656
 The Village of Mundelein Facebook page has 3,936 likes 4,238 people follow the page.

■ QUARTERLY NEWSLETTER

Mundelein Insider–Quarterly Distribution–Every door direct distribution–11,000+ households

■ ELECTRONIC NEWSLETTERS

- Mundelein Connection
 - o 3,227 Subscribers
 - o Approximately 50% Open Rate
 - o E-Newsletter sent once per week



■ WEBSITE

- o Average Active Monthly Users: 9,921/month
- o Average Monthly Page Views: 23,262



COMMUNITY CALENDAR

- Coordinated an effort between the Village of Mundelein, Mundelein Community Connection, Mundelein Park and Recreation District, Fremont Public Library, and Cook Memorial Public Library to establish a consolidated community event calendar now hosted on the Village website.
- Continued the “A Way Out” program—a pathway to recovery for those with the self-motivation to seek recovery. Since inception June 1, 2016, 670 participants have taken advantage of this program.
- The Mundelein Arts Commission (MAC), established in 2016, has expanded the arts in Mundelein. **Here is an overview of the MAC’s 2019 key accomplishments:**
 - o **Open Mic Nights**—are held six times per year (three in the spring, and three in the summer) and are operated at zero cost. The events have proven highly successful and there is often a waiting list for performers who wish to sign-up. The Open Mic Nights will be rebranded in 2020 as “Talent Showcase Nights” to better reflect the nature of the event.
 - o **Writing Contests**—The MAC hosted its fourth contest in 2019 and published a Winter 2019 edition of “Mundelein Writes”. The contest provides valuable opportunities for students and local writers to receive recognition that can be listed on resumes, college applications, and the like.
 - o **Photo Contest**—The 2019 theme was, “Sunsets and Sunrises over Mundelein.” The MAC received a record number of submissions: 59!
 - o **Mundelein Community Days**—In 2019, the MAC branched out to host three events at Mundelein Community Days: Chalk Art, Sand Art, and a Community Canvas. The three events ran concurrently and were very well attended. The MAC hopes to continue these events in future years as a permanent feature of Community Days. The Community Canvas that was created will be displayed at “A Safe Place” in Mundelein.
 - o **Summer Shakespeare Shorts**—The MAC hosted their first Summer Shakespeare Shorts in August, 2019 on the Village Hall’s south patio. There were three performances, all were well attended (50-90 people each evening).
 - o **Poetry Showcase**—the MAC hosted its first Poetry Showcase at AREA Coffee. It was well-received and the MAC plans to host at least one more Poetry Showcase in 2020 (the next one is planned at Fresh Café).
 - o **Public Art Displays**—In an effort to bring more color and vibrancy to our community, the MAC is planning additional public art displays. They are discussing an exciting STAR project and they are considering another mural in 2021! Further details forthcoming!



INFORMATION TECHNOLOGY

- Coordinated and implemented all IT support for the new Winthrop Harbor Dispatch Center
- Installed MHS Security Cameras/Carmel Catholic High School Security Cameras to enable MPD dispatch and investigators to better monitor security and safety.
- Added new security system "Darktrace" to facilitate live security monitoring.
- Upgraded all Wide Area Network (WAN) routers-8 total
- Implemented Administrative Officer Hearing (AOH) automation using QUICKET (ticket writing software) for police violations.
- Upgraded all police rack switches to accommodate the new upgrade to CAD (Computer Aided Dispatch) from Emergency Telephone System Board (ETSB).
- Facilitated data integration for MPD ticket, records management, and dispatch software: QUICKET/CAPERS/ETSB
- Built the IT infrastructure to support Mundelein's new business registration program and contractor licensing program. Provided complete IT support, programming, and fee structure data. Designed and implemented all fillable online forms.
- Created IT processes to collect inspection data, developed monthly invoices, and collect fees for services as per agreement to conduct inspections for the Village of Long Grove
- **Help Desk Work Orders Completed: 1541**



Quicket
EXPERIENCE AWESOME

POLICE DEPARTMENT

- Conducted annual crisis planning sessions in partnership with District 73, 75, District 76, 79, and District 120
- Public Education: 8 Station Tours, 14 Block Parties, 21 Safety Presentations, Landlord Training Program, Senior Expo at Grand Dominion, Women’s Self-Defense Classes, and the Law Enforcement Expo
- Spearheaded countywide initiative on opiate overdoses. Initiated the first drug reversal program in Lake County. Hosted training for other Lake County agencies. Since inception, MPD: 18 lives saved and countywide: 325 lives saved through these efforts.
- Launched “Handle With Care” Initiative—a system of cooperation between the Mundelein Police Department and Mundelein High School in the form of a communication system which allows for the sharing of general traumatic information about a student.
- Implemented dispatch consolidation with Winthrop Harbor. Beginning implementation process to consolidate dispatch services with North Chicago.
- Continued leadership training at Northwestern University Executive Management Program and Northwestern University Staff and Command Classes and Police Executive Research Forum (PERF).
- Continued department-wide wellness program.
- Continued to partner with Lake County Circuit Court Judge Daniel Shanes. Carl Sandburg School, Fremont Middle School, and West Oak Middle School to recognize area middle school students for exceptional academic achievement and/or behavioral improvements in eighth grade.



FIRE DEPARTMENT

- Earned an ISO 2 Rating; up from an ISO 3 Rating. Completed vigorous ISO rating review.
- Hired 4 Career Firefighters to fill open vacancies.
- Promoted a Career Lieutenant to Battalion Chief and a Career Firefighter to Lieutenant
- Successfully built, received, and put into service a new Pierce Engine
- Secured new ambulance
- Received Assistance to Firefighters Grant (AFG). Grant money was utilized to purchase a new Self Contained Breathing Apparatus (SCBA).
- Received approval to begin the process of a Station Location Analysis.
- Fires—between September 1, 2018 and September 1, 2019—5 building fires, 7 cooking fires, 1 trash fire, 4 vehicle fires.
- Transported 1566 patients to local hospitals between September 1, 2018 and September 1, 2019—2075 patients seen
- Completed 1,554 life safety inspections at local businesses, to date. Assessing fire code compliance, exit lights in place, and operational smoke detectors.
- Conducted annual Fire Department community open house—600 attendees.
- Blood Pressure Checks—Completed 420 blood pressure checks at Del Webb twice a month and once a month at the Regent Senior Center.
- Assisted with A-May-Zing Mundelein: completed 323 gutter cleanings and conducted 12 home safety inspections.
- Continued Engine #2 PR program, providing rides at several events including, Santa Maria Picnic, National Night Out, Bike Rodeo, and Mundelein Days.



PUBLIC WORKS & ENGINEERING HIGHLIGHTS

■ VEHICLE MAINTENANCE

- o Supplied over 90,000 gallons of fuel Village-wide
- o Purchased all FY20 CIP equipment 14.1% under budget
- o Auctioned used equipment, receiving \$79,415.62
- o Completed all of the load bank testing and repairs of Water Division generators, Village Hall and PW #1
- o Completed 1,554 vehicle work orders on 182 pieces of equipment
- o Continued fleet consolidation by eliminating one 3-ton dump truck from fleet; providing a \$200,000 savings in FY20 and in outlying replacement years

■ FACILITY MAINTENANCE

- o Relocated the Holiday Tree Lighting Ceremony to the Village Hall with extensive electric service upgrade to the Plaza
- o Reduced pedestrian street light outage complaints by 26% and street light maintenance by 55% over the last two years through LED retrofit program

■ STREETS/FORESTRY

- o FY20 Street Program—completed resurfacing in Colony of Longmeadow and Woodhaven subdivisions; initiated 1st phase of reconstruction in Lakeview Heights subdivision with reconstruction of Archer and Orchard Avenue and Walnut Court
- o Trimmed 526 parkway trees (Aug. 2018-Aug. 2019)
- o Maintained Tree City USA status for 7th consecutive year and Growth Award for 3rd consecutive year
- o Hired new Assistant Superintendent

■ WATER

- o 819 hydrants flushed and inspected
- o Maintained non-revenue water at 3.6%, well below industry standard (8-12%)
- o Issued Water Quality Report with zero violations.

■ WATER RECLAMATION

- o Treated over 1.2 billion gallons during FY2019
- o Lined over 4,800 feet of sanitary main
- o Rodded 99,000 feet, root cut 34,000 feet, televised 26,000 feet of sanitary main
- o Replaced 125 feet sanitary main

■ ADMINISTRATION/ENGINEERING

- o Managed total claims at the lowest amount in department history for FY2019
- o Demolished 3 blighted structures utilizing in-house labor to create bid specifications
- o Completed 2019 Street Improvement program in Cambridge Country West and Butterfield commercial corridor
- o Established joint purchase program with Vernon Hills and Libertyville for local road resurfacing
- o Revised pedestrian overpass design to reduce capital cost by \$2 million and decreased long-term maintenance
- o Increased Mundelein Community Days' donations by 7%
- o Kept Mundelein Days expenditures 4% under budget
- o Assisted with planning PW & E facility groundbreaking ceremony
- o Participated in A-May-Zing Mundelein delivering and picking up supplies, garbage collection at each site.
- o Continued operational assistance for special events throughout the community as follows: Park on Park, Farmer's Market, Craft Beer Festival, MHS Homecoming Parade, Community Days, Santa's Cottage, Holiday Light Festival, National Night Out, A-May-Zing Mundelein, Carmel Street Scenes, and Cops and Bobbers.
- o Implemented 50/50 tree replacement cost share program with residents.
- o Managed holiday tree decorating program for downtown businesses and coordinated repurposing of trees on park district property.

■ Water Reclamation Shared Services

Mundelein continues its successful partnership with Libertyville on the shared service of the lab technician position for the water reclamation facility; this success of the program has allowed for Libertyville to request additional on-call services from the Village, providing an operational benefit to their facility and a financial benefit to the Village with no level of service reduction; through this relationship the Village has offset more than 55% of the cost of the lab technician position.



COMMUNITY EVENTS

- **2019 Community Days**—\$59,847 beverage sales.
- **8th Annual Craft Beer Festival**—1,200+ attendees;
- **Coffee with the Mayor**—Held once monthly; Average attendance 20 people.
- **Mundelein Arts Festival**—45 artists participated, 3,000 attendees.
- **Park-on-Park Cruise Night**—Once monthly May through September.
- **Farmers Market**—Park Street (new location); 24 vendors per week.
- **Concerts in the Park**—May through August: 350 participants/average weekly attendance.
- **Holiday Tree Lighting**—3,000+ attendees
- **Business Appreciation Breakfast**—250 attendees
- Hosted sixth consecutive **PW & E Arbor Day** celebration in conjunction with Washington School.
- **Community Days Sponsorships**—Designed, published, and distributed new print and electronic materials to promote sponsorship donations for the 2019 Community Days festival. Sponsorship donations for the 2019 festival totaled \$48,450, a 7% increase from last year's donation revenues.
- **Mayor's Cup STEM Challenge**—Adapted the successful Mayor's Cup Math Challenge into the Mayor's Cup STEM Challenge which incorporated a separate engineering competition in addition to the long-standing math competition. Awarded more than \$12,000 in business-funded scholarships to over fifty-five student winners. This is the sixth year to host this event.
- **A-May-Zing Mundelein's 24th Annual Day of Caring**—Completed 118 projects at 44 residential locations throughout Mundelein. 250 Mundelein and Lake County residents volunteered to assist.
- **Cops and Bobbers Fishing Derby**—Sixth annual event drew more than 450 participants. 500 +/- fish caught.
- **National Night Out**—150 attendees
- **Special Olympics**—Raised more than \$40,000, to date.
- **Citizen Police Academy Alumni Association**—their mission is to assist and support the Mundelein Police Department in its overall mission by promoting awareness through volunteerism.
- **Junior Police Academy**—27 sixth, seventh, and eight grade students participated as part of District 75, 76 and 79 Summer Scholars' Program.
- **Latino Citizen Police Academy**—35 participants—The first of its kind in Lake County, a ten week program designed to provide Latino residents with a better understanding of how the Police Department and other agencies work together.
- **Safe and Smart Kids Camp**—26 participants—MPD and MFD collaborative effort to offer a safety camp for children ages 8-11.
- **Holiday Help Program**—Distributed over 75 turkeys and bags of groceries (donated from local businesses and organizations) to Mundelein families in need.
- **2019 Toys for Tots Participant**
- **Shop with a Cop**—50 children participated and a \$5,000.00 donated to assist the children.
- **Mundelein Stand Up**—Active participant in this student-led community outreach program that works cooperatively with students and volunteers to reduce teen consumption of alcohol, tobacco and cannabis.



COMMUNITY ACCOLADES

- American Medical Association’s Dr. Nathan Davis Award to Police Chief Eric Guenther for “Outstanding Government Service”
- Mundelein Fire Department earned an ISO 2 Rating; up from an ISO 3 Rating. Completed vigorous ISO rating review.
- Lake County Municipal League “2019 Innovation Award” for Mayor’s Cup STEM Challenge
- Named 49th Safest City in America by Neighborhood Scout
- Certificate for Achievement for Excellence in Financial Reporting for the comprehensive annual financial report (CAFR) from the Government Finance Officers Association of the U.S. and Canada (GFOA). Mundelein has received this prestigious recognition 25 times over the course of nearly three decades.
- Mundelein Finance Director Doug Haywood earned an “Award of Financial Reporting Achievement” for his fundamental role in the preparation of the award-winning comprehensive annual financial report.
- Gold Star Business Award Recipients
 - o Patterson Glass
 - o Karina’s Bakery
 - o Gustafson’s Body Shop
 - o Los Magueyes Mexican Grill



The Gold Star Business Awards Program, an initiative spearheaded by the Mundelein Economic Development Commission, recognizes Mundelein businesses that have made a significant contribution to the community or have achieved notable success in their industry. The businesses honored exemplify Mundelein’s entrepreneurial and welcoming spirit.

- Deputy Chief Monahan certified as a Chief of Police by the Illinois Training and Standards Board
- Law Enforcement First Responder Diversion Mentor Site for the “A Way Out” program
- Maintained Tree City USA status for 7th consecutive year and Growth Award for 3rd consecutive year



SPECIAL PROJECTS

- **Website Redesign**—Entered into an agreement with Granicus to redesign, host, and maintain the Village website. Staff negotiated favorable terms of the website redesign, as well as the redesign for Police Department and Fire Department subsites for a significantly reduced fee of \$3,600. Annual hosting, security, and maintenance will be conducted by Granicus for an ongoing annual fee of \$6,000.
- **Census 2020**—Established a Complete Count Committee (CCC) with representatives from the Village, several local school districts, Mundelein Park and Recreation District, and Fremont Public Library.
- **Trustee Orientation**—Organized Orientation and tours for new Trustees. Updated new Village Trustee on-boarding materials, and coordinated orientation programming and project updates for new elected officials.
- **911 Consolidation Initiative**—Actively participated in regional 9-1-1 consolidation consortium; established Village representation on Policy Committee, as well as Technology and Facility operating committees. Advocated for Mundelein to be included in final consortium implementation plan.
- **Historical Commission**—Drafted legislation establishing new Commission and coordination of on-boarding new appointed commissioners. Assigned staff to support monthly meetings and museum work schedules. Negotiated operating agreement with Park District and coordinated temporary off-site storage of archived materials during museum facility renovation. Also organized a de-commissioning ceremony for old Village Hall and coordinated salvage and preservation of historical elements of the building.
- **Cannabis Legislation**—Amended public intoxication ordinance to add cannabis intoxication. Staff actively participated on Lake County Cannabis Task Force.
- **Massage Ordinance**—Drafted more strict regulations on massage establishments to enhance oversight and code enforcement. Drafted legislation repealing former code section and establishing new regulatory framework.
- **Liquor Control**—Drafted numerous liquor and gaming code amendments. Established a “Bring Your Own” (BYO) wine authorization for qualifying restaurants, and repealed the Class B2 liquor license category for gas stations.



BUILDING AND CUSTOMER SERVICE HIGHLIGHTS

- Updated the Business License requirement (which formerly applied to only certain businesses) into a Business Registration protocol that applies equally to all Mundelein businesses. This new Business Licensing procedure significantly reduces business licensing requirements for most Mundelein businesses while establishing a more stream-lined business and contractor registration process.
 - o Business Registrations–471
 - o Rental Registrations–776
- Updated the Contractor License Requirement that previously only applied to certain types of contractors to a more equitable registration protocol that applies equally to all contractors working in Mundelein.
- Updated the current Rental Registration program which included a new fee structure.
- Negotiated an Intergovernmental Agreement with the Village of Long Grove to perform building inspections and plan reviews.
- Maintained the small permit turn-around timeframe of five-days or less with a success rate of 93%.
- Performed 1,973 inspections for Mundelein and performed 1,264 inspections for Hawthorn Woods for 2019.
- Processed and issued the following licenses and permits: 69 Liquor Licenses, 15 Video Gaming Licenses and 34 Tobacco Licenses, 19 Block Party Permits and 14 Solicitors' Permits.
- Amended the fire code sprinkler requirements for accessory buildings.
- Assumed fire plan review and inspections for all buildings being constructed or remodeled.
- Initiated and maintained a new annual life safety fire inspection program for all non-single family properties.

FISCAL RESPONSIBILITY

- Implemented a stormwater utility fee to assist with Village-wide flood mitigation. Estimated Revenue: **\$400,000**
- Implemented a packaged liquor tax to assist with Village-wide flood mitigation. Estimated Revenue: **\$400,000**
- \$35 million bond issuance will build a new public works complex (\$23 million), stormwater relief (\$9 million), and land purchases (\$3 million).
- Finance Department currently maintaining same level of productivity with reduction in staff–**(Two FTE's Reduction)**
- Awarded "Certificate of Achievement" in financial reporting from the Government Finance Officers Association of the U.S. and Canada
- Maintained unbilled water percentage at 3.6%, far exceeding IEPA standard of 8%
- **Video Gaming**–Drafted legislation increasing video gaming fees from \$150 to \$1,000 per device, limiting the number of Mundelein gaming terminals to 79 devices, and prohibiting electronic sweepstakes machines.
Increased Revenue: \$58,650 Total Revenues: \$72,500
- **Financial Collection Services RFP and Evaluation**–Collaborated with Police Department and Finance regarding internal consolidation of debt collections services. Drafted RFP, evaluated proposals, and initiated negotiations on new contract for services.
- Managed multiple worker's comp claims to reduce litigation potential and monitor employee return to work status; actively seeking avenues to decrease claims. 10 Worker's Comp claims for 2019; 50% decrease year over year.
- Managed ICMA-RC conversion from Nationwide for 457 plan and retirement plan resulting in 57% savings to employees in fees as well as added benefits to retirees.
- To improve efficiencies and save money, virtualized MPD's servers–decreased physical servers from 7 down to 2 servers.
Cost savings: \$30,000



TRANSPARENCY

- **Freedom of Information Act (FOIA) Requests**–In 2019, Administration processed a total of 280 Freedom of Information Act (FOIA) requests for Administration, Building, Community Development, Finance, and Public Works and Engineering Departments.
- **Records Disposal**–In August 2019, Administration conducted its annual disposal of Village Hall records in accordance with State of Illinois guidelines. A total of 39 boxes of records, with a total weight of 1,240 pounds, were properly destroyed.



COMMUNITY DEVELOPMENT HIGHLIGHTS

LAND ACQUISITIONS & SALES

- **Acquired 101 East Maple Avenue for Redevelopment through Eminent Domain**—Mundelein also has a term sheet with K. Hovnanian regarding the property at 538 East Maple Avenue. Considering the two properties are generally adjacent (with the Canadian National railroad tracks in between), the vision for this area is a complementary development. To this end, the Village entered into discussions with K. Hovnanian Homes and they provided a conceptual site plan and product that meets the Downtown North Implementation Plan’s vision.
- **Lot 30 Placed on Market**—Lot 30 is a vacant industrial property in the Industrial District on Tower Road, owned by the Village, which was left over from a Canadian National project. The property is 4 acres with approximately 3 acres of buildable area. Detention is already available on-site.
- **Downtown Park**—Successfully acquired two Lake County tax sale parcels on Morris Avenue for the purposes of building a park in the downtown in accordance with the Downtown North Implementation Plan.
- **Third Fire Station Study**—Collaborated with the Fire Department to identify outside consultants for planned fire station location study. Managed consultant evaluation and recommended firm to perform facility study.

GRANTS

■ BUSINESS INCENTIVE GRANT (BIG) PROGRAM

FYE 2019 Business Incentive Grant (BIG) Program Recipients—11 Recipients

- Mundelein Liquors
- Monica’s Mexican Restaurant
- Muebleria Vanessa
- Studio 45 Hair Studio
- Jackson Hewitt
- Nutribody Plus
- Dough Management d/b/a Domino’s Pizza
- Mainstay Clinic
- Prairie Hill Properties (75 E Division Street)
- Famous Cigarette Outlet
- Frank Dziadus, 1335 Wilhelm Road

\$86,019 of BIG funds were approved in FYE 2019. These grants have assisted in an overall investment into the community of \$253,427.

FYE 2020 Business Incentive Grant (BIG) Program Recipients—9 Recipients

- Super 8 Motel
- 83 Landscape Supply, Inc.
- International Equipment Trading LLC
- Chiropractor
- Southbranch Investments
- Hinwood Inc.
- JRT Enterprises dba Emil’s Pizza
- The Clinic Mundelein (Rise Dispensary)
- 888 Tower Road

\$68,996 of BIG funds have been approved in FYE 2020.

- **BIG Program to Date**—Mundelein’s Business Incentive Grant (BIG) Program continues to exceed expectations. The Board of Trustees approved this program in 2015, budgeting \$100,000, increasing to \$125,000, then decreasing for FYE19 and FYE20 to \$75,000. Since the program’s inception, 48 businesses have received BIG Program funds. The Village of Mundelein has awarded \$499,817 in BIG Program grants, bringing the combined investment to over two million dollars (\$2,768,119) since 2015.
- Illinois Commerce Commission—911 Grant Distribution—Mundelein—\$306,783.60
- Illinois Commerce Commission—911 Grant Distribution—Winthrop Harbor—\$59,912.48
- ICJIA—Community Law Enforcement Partnership for Substance Abuse Treatment—\$50,000
- NICASA Grant for Liquor Compliance Checks—\$4,400
- DAS Charitable Fund Grant (K-9)—\$8,861
- IRMA Ballistic Protective Equipment Grant—\$1,400
- IRMA Injury Prevention Grant Program—\$1,700
- Tobacco Enforcement Grant—\$3,850
- Target Grant—Shop with a Cop—\$1,000
- USDOJ—School Violence Prevention Program—\$87,566
- VOCA—Social Worker Grant—\$94,992



“The Village of Mundelein has awarded \$499,817 in BIG Program grants, bringing the combined community investment to over two million dollars (\$2,768,119) since 2015.”

Illinois Cannabis Laws— A Brief Overview

What Is the Legal Age to Possess Marijuana Recreationally in Illinois? Adults who are 21 years old or older, will be allowed to purchase marijuana from licensed sellers and smoke it in Illinois.

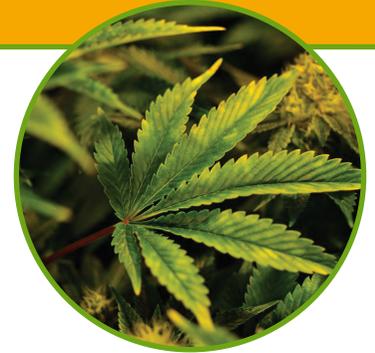
How Much Recreational Marijuana Can I Possess in Illinois Under the New Law? Illinois residents 21 years or older can possess up to 30 grams of marijuana, 5 grams of cannabis concentrate, or edibles containing up to 500 milligrams of THC. Non-residents who are visiting the State can possess half of these amounts while in Illinois.

Where Can I Buy Recreational Marijuana in Illinois Under the New Law? For the time being, only medical marijuana dispensaries will be permitted to sell recreational marijuana. Illinois may begin granting licenses to other sellers in the future.

Can I Grow Marijuana Plants Under the New Law? Medical marijuana patients will be permitted to grow up to five marijuana plants at a time. Other residents must apply for a license as a craft grower in order to grow marijuana.

How Much Marijuana Can I Have in My System Without Getting a DUI in Illinois?

The legal limit for driving is a THC blood concentration of more than five nanograms per milliliter. If you have more than that amount in your system, you will be charged with a DUI.



Where Will I Be Allowed to Smoke Marijuana in Illinois Under the New Law? Even though marijuana is legal, there are limits as to where it can be consumed. You cannot smoke cannabis in the following locations:

- Public places
- Motor vehicles
- On school grounds
- In proximity to anyone under the age of 21
- In proximity to an on-duty bus driver, police officer, firefighter, or corrections officer.

PHONE
NUMBERS

(All area codes are 847 unless otherwise noted)

- Village Hall** 949-3200
- Mayor Steve Lentz** 949-3209
- Village Administrator's Office**
- John Lobaito 949-3225
- Assistant Village Administrator
- Peter Vadopalas 949-3226
- Building Department** 949-3283
- Director Peter Schubkegel, Sr.
- Community Development Department** 949-3282
- Director Amanda Orenchuk
- Customer Service Office** 949-3283
- Finance Department**
- Director Doug Haywood..... 949-3246
- Water Billing**..... 949-3245
- Public Works/Engineering Department**
- Director Adam Boeche 949-3270
- Police Department**
- Police Chief Eric Guenther
- Emergency** 9-1-1
- Non-Emergency & TTY 968-4600
- Fire Department**
- Fire Chief Bill Lark
- Emergency** 9-1-1
- Non-Emergency 949-3260
- Non-Emergency TTY..... 949-3262
- Trustee Dawn Abernathy 393-7918
- Trustee Kara Lambert 224-522-8279
- Trustee Robin Meier..... 949-5347
- Trustee Eric Schwenk 224-360-0306
- Trustee Kerston Russell..... 505-5501
- Trustee Raymond Semple 778-0659

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- Mayor** Steve Lentz
- Village Clerk** Sol Cabachuela
- Trustees** Dawn Abernathy, Kara Lambert,
Robin Meier, Kerston Russell,
Erich Schwenk, Raymond Semple
- Village Administrator** John Lobaito
- Assistant Administrator** Peter Vadopalas
- Editor** Dawn Jenich

An Opportunity to Serve— Mundelein Announces 2020 Commission Openings and Expiring Terms

Mundelein residents who are interested in getting more involved with the community are encouraged to consider submitting an application for the Village of Mundelein's 2020 commission openings. Here is a list of expiring terms and specific openings.

Terms Expiring on April 30, 2020:

- Board of Fire and Police Commission—One Opening—Term Expires 2023
- Fire Pension Board—One Opening—Term Expires 2022
- Mundelein Arts Commission—Four Openings—Term Expires 2023
- Mundelein Community Days Commission—One Opening—
Term Expires 2024
- Old Number One—Five Openings—Term Expires 2023
- Planning and Zoning Commission—Two Openings—Term Expires 2024
- Police Pension Board—One Opening—Term Expires 2022

Current Open Positions:

- Economic Development Commission—Three Openings
- Mundelein Arts Commission—Two Openings
- Planning and Zoning Commission—One Opening
- Old Number One—One Opening

These volunteer positions provide residents with the opportunity to give back to their community and work with a team of like-minded professionals.

To find out more about the function, membership, and meeting information for each commission, and to submit your application, please visit: www.mundelein.org/government/boards-and-commissions.

Positions remain open until filled.

“We are very fortunate that many Mundelein residents feel a deep connection to their community and want to work with us to continually make it better. The openings we have on our commissions provides the opportunity for residents to get involved and share their ideas and talents with us, all in an effort to make the Village stronger and more vibrant,” said John Lobaito, Village Administrator.

Message From the Mayor (cont).

Business Appreciation Breakfast

I wish to thank all of the Mundelein businesses that recently participated in

our Annual Business Appreciation and Networking event at the Double Tree Hotel. Each year, I look forward to seeing everyone there and this event continues to expand in size and scope each year. Businesses that have not attended in the past, please consider joining us next year!

Coffee with the Mayor

I continue to host a coffee on the first Saturday of each month at Taste of Paris restaurant. This is an informal gathering with myself and a Trustee that provides the opportunity to discuss issues at hand. Please consider joining us!

Thank you for the opportunity to serve you.

Steve Lentz
Mayor

Take Note— Village Reminders—Notes—Accolades

Mundelein Residents Invited to Apply for Census Jobs to Ensure a Complete Count

We're gearing up for the U.S. Census in Spring 2020 and for Mundelein, an accurate and complete census count translates to money for the community. To ensure a successful census count, the U.S. Census Bureau will hire a half million Americans. Mundelein residents interested in learning more about the various census job opportunities are encouraged to apply online at 2020census.gov/en/jobs/how-to-apply.

U.S. Census jobs pay \$19.50 an hour (as much as \$22.50 in some towns), reimburse 58 cents for every mile you drive, have some flexible hours and allow you to stay close to home. For the first time ever, Americans can fill out the 2020 Census questionnaire online or on a mobile device. But the government agency still hires people to go door-to-door to get accurate counts and information.

The U.S. Census Bureau is prohibited by law from giving the information to anyone, including officials from Immigration and Customs Enforcement, Homeland Security or the IRS.

"Distrust in government is a huge barrier for us," says Jeanine Duson, assistant regional census manager of recruiting. "Be not afraid. We are not here to police. We're here only for the data and it's only the data we are using."

You're Invited—Kirk Players to Present *The Jungle Book*

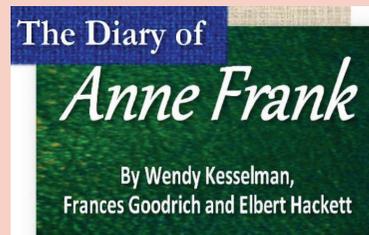
The Kirk Players cordially invites you to explore their children's production of *The Jungle Book* by Joseph Robinette, based on the book by Rudyard Kipling. Performances will be held at Mundelein High School Auditorium on March 27

and March 28 at 7 p.m., and on March 28 and March 29 at 2 p.m.

You may possibly see someone you know howling from the stage as 27 local children are in the cast hailing from 11 different schools all over Lake County! Plenty of adults will be acting like wild beasts as well. *The Jungle Book* is certain to be a ferociously good time!

Tickets are available on our website at www.kirkplayers.org, by calling 847-521-6192 or at the door before each show. Children 3 and under are FREE for this production!

Kirk Players Announces Auditions for "The Diary of Anne Frank"



The Kirk Players will be hosting auditions for their production of, *The Diary of Anne Frank*, by Wendy Kesselman, Frances Goodrich, and Elbert Hackett at 7 p.m. on March 30, April 1, and callbacks on April 2 at St. Andrew Lutheran Church in Mundelein.

This gripping yet touching story dramatizes the period in which Anne Frank and her family hid from the Nazis in an attic in Amsterdam. We are seeking a cast of 13 to play roles ranging in age from 13 to mature adult. Performance dates are June 5 and June 6 at 7:30 p.m., and June 6 and June 7 at 2 p.m.

Please visit www.kirkplayers.org for more information on *The Diary of Anne Frank* auditions, as well as the Kirk Players upcoming FREE Summer

Workshop series for children AND adults coming in June!

Convenient Pill Disposal Available with MPD's Save-A-Star Program

The Mundelein Police Department and Save-A-Star Drug Awareness Foundation have teamed together on a pill disposal and collection program. Over the last few years, Save-A-Star has helped to initiate Drug Disposal Programs in communities across the U.S. The goal of this program is to dispose of prescription and over-the-counter drugs and medications in an environmentally safe way, but most importantly, to keep drugs out of the hands of young children and those who might use drugs for recreational purposes. The MPD is pleased to participate in this initiative and there is a Save-A-Star collection box located in the Mundelein Police Department's lower lobby and is accessible 24 hours a day every day.

Accepted Drugs Include:

- Prescription medications
- Controlled substances
- All over-the-counter medications
- Medication samples
- Pet Medications
- Vitamins & supplements
- Medicated ointments, lotions, creams, and oils
- Liquid medication in leak-proof containers

Homeopathic Remedies

Not Accepted:

- Needles/sharps
- Syringes with needles
- Thermometers
- IV bags
- Bloody or infectious waste
- Personal care products
- Empty containers
- Hydrogen peroxide

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