



Business Registration, Zoning and Occupancy Application

Please allow 2 to 3 business days for the Village to review your completed form. Village Staff will contact the Business Owner or Manager to arrange an inspection of the premises with the Village Building and Fire Inspectors.

Please Complete the Following Information for Each Business Owner

Owner or Corporate Name:			
Address:			
City, State, ZIP Code:			
Phone:		Cell Phone:	
Email:			

Owner or Corporate Name:			
Address:			
City, State, ZIP Code:			
Phone:		Cell Phone:	
Email:			

Please Complete the Following Information for the Business

Business Name (DBA):			
Address:			
Business Phone:			
Manager:		Manager Phone:	
Employee Information:	# _____ Full Time	# _____ Part Time	# _____ Jobs Created

Application Information

<input type="checkbox"/> New Business	<input type="checkbox"/> Name Change	<input type="checkbox"/> Address Change	<input type="checkbox"/> Ownership Change
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Please describe your business and its operation:

NOTE: Individual Licenses are required for the following: pawnbrokers, dealers in secondhand goods, pet shop operators, taxicabs, liquor sellers, adult-oriented businesses, massage establishments, video gaming, medical cannabis dispensaries, waste haulers, and tobacco sellers. **Please initial** _____

Emergency Contact/Key Holder Information

Name:	Phone:
Email:	
X	
Signature of Business Owner/Authorized Agent	Date

For Office Use Only-Building and Zoning Review

Zoning		Building	
BUSINESS USE:		BUILDING TYPE:	
ZONING DISTRICT:		OCCUPANCY CODE CLASSIFICATION:	
ORDINANCE TYPE:		FIRE SUPPRESSION SYSTEM:	
APPROVED BY:		IS A BUILDING PERMIT REQUIRED?	

Please return application to Village of Mundelein, Attn: Building Department, 300 Plaza Circle Mundelein, IL 60060 with \$25.00 registration fee
If additional space is required, please attach separate sheets as needed.